

OFFICIAL PUBLIC RECORDS:

**SELF ADDRESS STAMPED ENVELOPE IS REQUIRED**

**RECORDING FEES:**

Department	Amount
Official public records first page:.....	\$16.00
**Each additional page.....	4.00
**For each name in excess of five (5) names to be indexed: .....	.25 per name

**FEDERAL TAX LIENS:**

Department	Amount
Official public records first page:.....	\$21.00

**STATE TAX LIENS:**

Department	Amount
Official public records first page:.....	\$11.00

**Abstract of Judgment:**

Department	Amount
Recording.....	\$16.00
**Each additional page.....	\$4.00
**For each name in excess of five (5) names to be indexed: .....	.25 per name
**Issuance fee.....	\$5.00

**ASSUMED NAME:**

Department	Amount
Application and one business name:.....	\$8.50
**Each additional name to index.....	.50

**HOSPITAL LIEN:**

Department	Amount
Official public records first page:.....	\$16.00
**Each additional page.....	4.00

**POSTING NOTICES:**

Department	Amount
Filing the Original and posting one copy.....	\$2.00
Security Fee.....	1.00
	<u>\$3.00</u>

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**CATTLE BRANDS:**

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Department	Amount
Marks and Brands:.....	\$11.00

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**OTHER FEES:**

Copies of public records per page.....	\$ 1.00
Certified fee:.....	5.00
Marriage License.....	<b>\$72.00</b>

**With course \$12.00 (Local fees only)      \$12.00**

Declaration of Informal Marriage.....\$37.00 **This fee will remain the same**

Certified copy of a Birth record.....\$23.00

Certified copy of a Death record..... \$21.00

(\$3.00 in excess of the first death record requested when ordered at the same time. If ordered later, full charge applies)

An instrument concerning real or personal property may be recorded if it has been acknowledged, sworn to with proper jurat, or proved according to law.

All names will be typed under the signatures or there will be a charge of double the recording fee for that page charged.

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**BEER LICENSE APPLICATION:**

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Department	Amount
Beer License Application.....	\$ 11.00

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**WILLS FOR SAFE KEEPING**

Department	Amount
Wills for Safe keeping.....	\$11.00

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PAT MCGOWAN, COUNTY CLERK  
NOLAN COUNTY, TEXAS

Civil Fees Effective: **January 1, 2010**

**CIVIL COURT ACTIONS:**

Each clerk of a county court shall collect the following fees for service rendered to any person: **LGC 118.052 LGC**

**ORDINARY SUIT WITH PERSONAL CITATION:**

Department \$264.00

Civil Jury Fee.....\$ 22.00 LGC 51.604

**\*Additional Citation issued... 4.00 plus additional \$60.00 service fee**

\*If there is a personal service citation, the Sheriff gets \$60.00 for each service; or

\*If the County Clerk serves by certified mail, the Clerk shall receive \$60.00 for each service

Issue Abstract of Judgment:.....\$ 5.00

Issue Writ of Execution..... 5.00

Serve Writ (Sheriff)..... 100.00

**Civil Cross Action:**

Department \$48.00

**Foreign Judgment:**

Department \$264.00

**Judgment Nisi (Bond Forfeiture):**

Department \$264.00

\*If there is a personal service citation, the Sheriff gets \$60.00 for each service; or

\*If the County Clerk serves by certified mail, the Clerk shall receive \$60.00 for each service

**CIVIL SUIT OCCUPATIONAL DRIVER'S LICENSE:**

Department \$200.00

\*\*Certification fee added into the \$40.00 charge is for (2) certifications

Additional certification..... 5.00 + \$1.00 per page

**ADMINISTRATIVE HEARING APPEALS:**

Department \$200.00

**APPEAL FROM J.P. COURT:**

Department \$200.00

Garnishment After Judgment: \$ 15.00

**CIVIL-Petition for Non-Disclosure**

Department \$228.00

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**OTHER FEES:**

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<b>Department</b>	<b>Amount</b>
(A) Issuing a subpoena, including one copy .....	\$ 4.00
All other citations, commissions for depositions, order of sale not provided for, including one copy if required by law.....	
	\$ 4.00
(B) Certified Papers for the clerk's signature.....	\$ 5.00
Plus a fee per page or part of a page of .....	\$ 1.00
(C) Noncertified Papers for each or part of a page .....	\$ 1.00
(D) Mail Service of Process, same as Sheriff .....	\$60.00

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**SEARCH FEE:**

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<b>Department</b>	<b>Amount</b>
Searching files or records to locate a cause or name:	\$5.00

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PAT MCGOWAN, COUNTY CLERK  
NOLAN COUNTY, TEXAS

Probate Fees Effective **January 1, 2010**

**PROBATE ORIGINAL ACTION:**

Original Filings: Probate of Will, Administration, Receivership, Muniment of Title, Community Survivors, Open Safety Deposit Box, Declaration of Heirship

Department	\$226.00
Filing annual or final account.....	\$25.00
Order approving annual or final account.....	<u>2.00</u>
	\$27.00
Filing application for:	
Sale of real or personal property.....	\$25.00
Order approving sale of real or personal property.	<u>2.00</u>
	\$27.00

**\*\*If there is an additional citation to be posted, the Sheriff gets \$20.00 for each posting.**

**\*\*If there is an additional citation to be served, the Sheriff gets \$60.00 for each service.**

**\*\*\*No Letters are issued in a Muniment of Title because the following represents**

**“Letters”:** certified copy of the Will and Order: No charge for the 1<sup>st</sup> one.

**\*\*After the first one, the fee is:**

Will and the Order per page..... \$1.00

Certification page ..... 5.00

**PROBATE TRANSFERRED FROM ANOTHER COURT: \$25.00 STENO FEE**

**ADVERSE PROBATE ACTION:**

Department	\$134.00
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**MUNIMENT OF TITLE:**

Department	\$226.00
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**SMALL ESTATES AND FOREIGN WILL:**

Department	\$202.00
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**\*\*A Small Estate may or may not have a Citation. Be sure not to charge for the Sheriff's fee of \$20.00 or the \$4.00 (LGC 118.059 LGC) issuance fee for the Citation**

**DECLARATION OF HEIRSHIP:**

Department	\$226.00
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**SALE OF REAL PROPERTY**

Department	\$51.00
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**COMMISSION TO TAKE DEPOSITION**

Department	\$66.00
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Filing in excess of 25 pages after inventory approved \$25.00 or after 120 days:

Claims against the estate..... 2.00

Letters..... 2.00

Jury Fee..... 22.00

Witness Fee..... 10.00

**GUARDIANSHIP:**

Department	\$226.00
Filing annual report of guardian of the person and/or estate:.....	\$10.00
Order approving final report of the guardian of the person and/or estate.....	2.00
When annual or final report of the guardian of the person and/or estate is filed, Issue one Letter	<u>2.00</u>
	\$14.00
Filing annual account.....	\$25.00
Order approving annual or final account.....	<u>2.00</u>
	\$27.00
Filing Final account.....	
Clerk fee.....	\$25.00
Citation.....	4.00
Sheriff posting.....	20.00
Order approving annual or final account.....	<u>2.00</u>
	\$51.00
Filing application for:	
Sale of real or personal property.....	\$25.00
Citation.....	4.00
Sheriff posting.....	20.00
Order approving sale of real or personal property.	<u>2.00</u>
	\$51.00

**GUARDIANSHIP TRANSFERRED FROM ANOTHER COUNTY:**

Department	\$202.00
Filing an inventory and appraisalment after 90 <sup>th</sup> day after the date of the initial filing of the action:.....	\$25.00
Order approving inventory and appraisalment...	<u>2.00</u>
	\$27.00

**\*\*If there is an additional citation to be posted, the Sheriff gets \$20.00 for each posting.  
\*\*If there is an additional citation to be served, the Sheriff gets \$60.00 for each service.**

**GUARDIANSHIP TRANSFERRED FROM ANOTHER COURT: \$25.00 STENO FEE**

**OTHER FEES:**

Department	Amount
Filing of action other than original.....	\$30.00
Filing a document without a designated fee after the filing of an order approving the inventory and appraisalment or after the 90 <sup>th</sup> day after the date of the initial filing of the action, whichever occurs first:	
if more than 25 pages.....	\$25.00
Judge.....	\$ 2.00

Claim in an Estate..... \$2.00  
 Issuing Document (which includes: citation, notice, commission to take depositions, execution, order, writ, process, or other instrument or paper authorized or required to be issued by the clerk)\*\* .....\$4.00  
 Certified Papers for the clerk's certificate.....\$5.00  
     plus a fee per page or part of a page of.....\$1.00  
 Non-certified papers for each page or part of a page...\$1.00  
 Exemplified/Authenticated copies..... \$10.00  
     Judges fee..... 2.00  
     Plus..... 1.00 per page  
 Letters Testamentary, Letter of Guardianship, Letter of Administration, or Abstract of Judgment (probate case only).....\$2.00  
 Safekeeping of Wills..... \$11.00  
 Mail Service of Process, same as Sheriff..... \$60.00

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**TRUST FUNDS:**

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Department	Amount
Deposits for Trust Funds (to compensate the county for the accounting and administrative expenses incurred in handling the trust funds a fee may be charged) .....	\$ 50.00

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**SEARCH FEE:**

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Department	Amount
Searching files or records to locate a cause or name	\$5.00